

Neville Township  
5050 Grand Avenue  
Neville Island, PA 15225

Caucus Meeting Agenda  
November 5, 2020  
7:00 PM

**The November 5, 2020 Board of Commissioners Caucus Meeting  
will be held by phone and with an in-person option.**

Due to the COVID-19 Pandemic, the Township is required to maintain social distancing of 6 feet. Our public meeting space accommodates a maximum of 10 persons.

**The public is strongly encouraged to participate by phone.** Phones must be kept on mute throughout the meeting and disruptive callers will be disconnected. Public comments and questions will be read at the meeting and must be emailed by 6:00 PM the date of the meeting to [jcreese@nevilletownship.us](mailto:jcreese@nevilletownship.us). Persons lacking email access or requiring any special accommodation should call 412-264-1977 for assistance prior to the start of the meeting.

**Person who need to attend in-person may do so with a limit of 6 visitors at one time.** All persons attending must wear masks, social distance, be free from COVID symptoms and exposure, and adhere to the advertised COVID-19 Public Meeting Protocols.

**CALL TO ORDER**

The November 5, 2020 Caucus Meeting call to order by Chairman Rutter at \_\_\_\_\_ pm.

**ROLL CALL**

Officials Present:

Mr. Brown \_\_\_\_, Mr. Kerr \_\_\_\_, Mr. Leon \_\_\_\_, Mrs. Phillips \_\_\_\_, and Mr. Rutter \_\_\_\_.

Also, Present:

Jeanne Creese, Township Manager

**SCHEDULED GUESTS**

Emily Palmer, Lennon Smith Souleret Engineering, Inc.

**OLD / NEW BUSINESS**

**Planning Commission / Development Applications**

- October Planning Commission Meeting
  - October 15 2020 Planning Commission Meeting Cancelled due to lack of agenda.
  - No applications have been submitted or are pending at this time.

**Zoning Hearing Board Applications**

- No new application

**Manager / Financial Reports**

- October 2020 Reports

- Payroll Reports
- Draft - 2021 Preliminary Budget
- Draft - 2021 Fee Resolution

**Ordinance Codification**

**Veterans' Banner Program**

**CWM Backup Operations Contract for Water Distribution and Pump Station**

**ACTION ITEMS**

**MOTIONS / SCHEDULED FOR REGULAR MEETING**

1. Ordinance 857 – Tax Collection Attorney Fees
2. Resolution 777 – PAMS Tax Collection Agreement
3. Motion – Approve 2021 Preliminary Budget

**EVENTS/ REMINDERS**

- Friday, November 6, 2020, 6 – 8 PM – Deadline to Return Holiday Gift Registration Forms

**ANY OTHER BUSINESS**

**EXECUTIVE SESSION (If Needed)**

**Call for a motion to adjourn to executive session.**

*Motion made by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

*Vote:* \_\_/\_\_.

**ADJOURN**

**Call for a motion to adjourn the meeting.**

*Motion made by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.