

Neville Township  
5050 Grand Avenue  
Neville Island, PA 15225

Caucus Meeting Agenda  
February 4, 2021  
7:00 PM

**The February 4, 2021 Board of Commissioners Caucus Meeting  
will be held by phone and with an in-person option.**

Due to the COVID-19 Pandemic, the Township is required to maintain social distancing of 6 feet. Our public meeting space accommodates a maximum of 10 persons.

**The public is strongly encouraged to participate by phone.** Phones must be kept on mute throughout the meeting and disruptive callers will be disconnected. Public comments and questions will be read at the meeting and must be emailed by 6:00 PM the date of the meeting to [jcreese@nevilletownship.us](mailto:jcreese@nevilletownship.us). Persons lacking email access or requiring any special accommodation should call 412-264-1977 for assistance prior to the start of the meeting.

**Person who need to attend in-person may do so with a limit of 6 visitors at one time.** All persons attending must wear masks, social distance, be free from COVID symptoms and exposure, and adhere to the advertised COVID-19 Public Meeting Protocols.

**CALL TO ORDER**

The February 4, 2021 Caucus Meeting call to order by Chairman Rutter at \_\_\_\_\_ pm.

**ROLL CALL**

Officials Present:

Mr. Brown \_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Leon \_\_\_\_\_, Mrs. Phillips \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

Also, Present:

Drew Null, Township Engineer  
Jeanne Creese, Township Manager  
Debra Thomas, Township Clerk

**SCHEDULED GUESTS**

Township Engineer – 2021 CITF, DCNR Grant Applications and 2021 Road Program

**OLD / NEW BUSINESS**

**Planning Commission / Development Applications**

- January 28, 2021 Planning Commission Meeting Report
- Report - New / Open Applications

**Zoning Hearing Board Applications**

- No New Applications

**Manager / Financial Reports**

- January 2021 Payroll and Finance Reports

**Ordinance Codification**

**Veterans' Banner Program**

**Municipal Building Window Replacement Project – 1<sup>st</sup> Floor - Quotes**

**ACTION ITEMS**

**Motion 1: PEMA Designation of Agent Resolution**

**Call for a motion to approve Resolution 02-04-2021-01, authorizing Jeanne Creese to execute all required forms and resolutions for the purpose of obtaining financial assistance for FEMA / PEMA DR-4506-COVID-19.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call: Mr. Brown \_\_\_\_, Mr. Kerr \_\_\_\_, Mr. Leon \_\_\_\_, Mrs. Phillips \_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**MOTIONS / SCHEDULED FOR REGULAR MEETING**

1. Resolution – Adopt 2020 Allegheny County Hazard Mitigation Plan
2. Resolution – 2020 CITF Funds Application – Pine Road Waterline

**EVENTS/ REMINDERS**

**ANY OTHER BUSINESS**

**EXECUTIVE SESSION (If Needed)**

**Call for a motion to adjourn to executive session.**

*Motion made by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

*Vote:* \_\_/\_\_\_.

**ADJOURN**

**Call for a motion to adjourn the meeting.**

*Motion made by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.