

Neville Township
5050 Grand Avenue
Neville Island, PA 15225

Regular Meeting Agenda
February 8, 2024
7:00 PM

CALL TO ORDER

The regular meeting calls to order by the Chairman at _____ pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Officials Present:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Also, Present:

Township Solicitor Emily Mueller

Township Engineers Drew Null and Cody Colarusso

Police Chief Joseph Hanny

Township Manager Jeanne Creese

Township Clerk Debra Thomas

Prior Executive Session Announcement: None

GUESTS

AUDIENCE COMMENT ON AGENDA ITEMS ONLY

ENGINEER'S REPORT and MS4 STORMWATER REPORT

SOLICITOR'S REPORT

COMMISSIONERS' REPORTS

- **Vice-Chairman Dave Kerr – Public Works - Water and Sewer**
- **Commissioner Jim Brown – Public Works - Streets and Highways**
- **Commissioner Will Belsterling - Parks and Recreation**
- **Commissioner Mark Stewart – Public Safety (Police, Fire, EMA)**
- **Chairman Rick Rutter – Finance, Administration and Buildings**

BILLS

Motion 1: Call for a motion to accept the bills due and payable as of February 8, 2024.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling ____, Mr. Brown ____, Mr. Kerr ____, Mr. Stewart ____, and Mr. Rutter _____.

TREASURER’S REPORT

Motion 2: Call for a motion to accept the Treasurer’s Report for the month of December 2024.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling ____, Mr. Brown ____, Mr. Kerr ____, Mr. Stewart ____, and Mr. Rutter _____.

MEETING MINUTES

Motion 3: Call for a motion to approve the minutes from the January 2, 2024, Reorganization and Regular Meeting.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling ____, Mr. Brown ____, Mr. Kerr ____, Mr. Stewart ____, and Mr. Rutter _____.

ORDINANCES

RESOLUTIONS

Motion 4 – RESOLUTION 02-08-2024-01 - SCADA Agreement Renewal:

Call for a motion to authorize the renewal of the Professional System Integration Engineering Services Agreement with Lanco Controls Group, LLC for the water and sanitary sewer SCADA system for a total contract of \$6,880.00 for the 24 month period, January 1, 2024, through December 31, 2025.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling ____, Mr. Brown ____, Mr. Kerr ____, Mr. Stewart ____, and Mr. Rutter _____.

ACTION ITEMS

Motion 5 – Sheetz CLI Facility – Bond Reduction Request No. 1:

Call for a motion to approve Bond Reduction Request No.1 for the Sheetz -Neville CLI Facility, reducing the bond amount from \$1,504,260.90 to \$22,905.02.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 6 – Black Diamond Equipment Rental – Bond Reduction Request No. 1:
Call for a motion to approve Bond Reduction Request No.1 for Black Diamond Equipment Rental, reducing the bond amount from \$273,872.50 to \$51,280.00.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 7 – 2023 Roadway Improvement Program – Pay Request No. 2 (Final):
Call for a motion to authorize Partial Payment No. 2 and Final in the amount of \$3,384.25 to Avelli Construction Corporation for the 2023 Roadway Improvement Project.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 8 – Neville Active Transportation Plan – Progress Invoicing:
Call for a motion to approve Invoice TPD40083 in the amount of \$3,766.50 and Invoice TPD40551 in the amount of \$3,242.50, payable to Traffic Planning and Design, Inc. for progress work on the Neville Active Transportation Plan.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 9 – Grand / Gibson Signal Project – Bid Authorization:
Call for a motion to authorize the Township Engineer to prepare and the Township Manager to advertise for bids for the Grand Avenue / Gibson Lane Signal Improvement Project.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 10 – Retirement – Judy McEachern:

Call for a motion to accept the retirement of Judy McEachern from the position of Regular Part-Time Office Assistant and to update her status to Temporary Fill-in Employee effective February 1, 2024.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

ANNOUNCEMENTS

AUDIENCE COMMENTS

ADJOURN/ Executive Session (if needed):

Call for a motion to adjourn the meeting (or to adjourn to an executive session) at _____ PM.

Motion made by: _____ *Second by:* _____.

Vote: __/____.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.