

**Neville Township
5050 Grand Avenue
Neville Island, PA 15225**

**Caucus Meeting Agenda
May 2, 2024
7:00 PM**

CALL TO ORDER

Caucus Meeting call to order by Chairman Rutter at _____ pm.

ROLL CALL

Officials Present:

Mr. Belsterling _____. Mr. Brown _____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Also, Present:

Jeanne Creese, Township Manager

Debra Thomas, Township Clerk

SCHEDULED GUESTS

OLD / NEW BUSINESS

Planning Commission / Land Development Report

- April 25, 2024, Planning Commission – Meeting Cancelled
- Report of New / Open Applications

Zoning Hearing Board Report

- Report of New / Open Applications

Manager / Financial Reports

- April 2024 Payroll and Finance Reports
- 2023 Audit Schedule and Progress

Utility Billing Software Upgrade Project

Boiler Leak / Insurance Claim

Draft – Zoning Ordinance Updates

Sewer Rate Study

ACTION ITEMS

Motion 1 – Riverfront Park – Act 2 – Progress Invoicing:

Call for a motion to approve Invoice 2403076 in the amount of \$1,622.12, payable to RT Environmental Services, Inc. for progress work on the Riverfront Park Act 2 Remediation.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 2 – Neville Active Transportation Plan – Progress Invoicing:

Call for a motion to approve Invoice TPD42085 in the amount of \$3,039.76 , payable to Traffic Planning and Design, Inc. for progress work on the Neville Active Transportation Plan.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

TENTATIVE SCHEDULE FOR REGULAR MEETING

- Contract Award – 2024 Road Program

EVENTS / REMINDERS

ANY OTHER BUSINESS

EXECUTIVE SESSION

Prior Executive Session Announcement: None

Call for a motion to adjourn to executive session.

Motion made by: _____ *Second by:* _____ *Vote:* __/___.

ADJOURN

Call for a motion to adjourn the meeting.

Motion made by: _____ *Second by:* _____.