

Neville Township
5050 Grand Avenue
Neville Island, PA 15225

Regular Meeting Agenda
May 9, 2024
7:00 PM

CALL TO ORDER

The regular meeting calls to order by the Chairman at _____ pm.

PLEDGE OF ALLEGIANCE

ROLL CALL

Officials Present:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Also, Present:

Township Solicitor Emily Mueller

Township Engineers Drew Null and Cody Colarusso

Police Chief Joseph Hanny

Township Manager Jeanne Creese

Township Clerk Debra Thomas

Prior Executive Session Announcement: None

GUESTS

AUDIENCE COMMENT ON AGENDA ITEMS ONLY

ENGINEER'S REPORT and MS4 STORMWATER REPORT

SOLICITOR'S REPORT

COMMISSIONERS' REPORTS

- **Vice-Chairman Dave Kerr – Public Works - Water and Sewer**
- **Commissioner Jim Brown – Public Works - Streets and Highways**
- **Commissioner Will Belsterling - Parks and Recreation**
- **Commissioner Mark Stewart – Public Safety (Police, Fire, EMA)**
- **Chairman Rick Rutter – Finance, Administration and Buildings**

BILLS

Motion 1: Call for a motion to accept the bills due and payable as of May 9, 2024.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

TREASURER’S REPORT

Motion 2: Call for a motion to accept the Treasurer’s Report for the month of April 2024.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

MEETING MINUTES

Motion 3: Call for a motion to approve the minutes from the April 4, 2024, Caucus Meeting and the April 11, 2024, Regular Meeting.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

ORDINANCES

RESOLUTIONS

ACTION ITEMS

Motion 4 – 2024 Road Paving Program:

Call for a motion to award the 2024 Road Paving Program to Pave and Plow in the amount of \$68,246.82 for the Base Bid and/or \$37,857.98 for Alternate Bid A, as per the result of the public bid opening held on May 6, 2024.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 5– Cottage Park Playground – Final Invoice:

Call for a motion to approve Invoice #8039-A payable to Snider Recreation, Inc. for the remaining balance due for the Cottage Park Playground Improvement Project, in the amount of \$14,846.00.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 6 – Judy McEachern:

Call for a motion to authorize a one-time payroll payment to Judy McEachern in the amount of \$1,500.00 to off-set benefit termination prior to her retirement from the position of Regular Part-Time Office Assistant to Temporary Fill-in Employee and the adjustment of her retirement date due to staffing levels.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

Motion 7 – Temporary Fill-In Employee:

Call for a motion to extend an offer of employment to Lynn Belloma for the position of Temporary Fill-in Employee and to establish the rate of \$20.00 per hour.

Motion by: _____ *Second by:* _____.

Roll Call:

Mr. Belsterling _____, Mr. Brown_____, Mr. Kerr _____, Mr. Stewart _____, and Mr. Rutter _____.

ANNOUNCEMENTS

1. Neville Green’s Annual Flowers Planting will be held on Saturday, May 18, 2024. Volunteers are needed and should meet at the Neville Fire Station at 9:00 AM.
2. V.F.W. Post 402, the V.F.W. Auxiliary, and American Legion Post 924 invite residents to the attend Memorial Day events honoring deceased veterans. The commemorative service will be held at the Neville Island Honor Roll on Sunday, May 26, 2024, at approximately 3:45 PM. On Monday, May 27, 2024, services will be held during the Coraopolis Parade which begins at 1:30 PM.
3. Neville Township values our customers’ right to know what is in your drinking water. Each year we publish an Annual Drinking Water Quality Report. The 2023 report is now available at the Municipal Building and on-line. Copies of the report are available to all customers free of charge.

AUDIENCE COMMENTS

ADJOURN/ Executive Session (if needed):

Call for a motion to adjourn the meeting (or to adjourn to an executive session) at _____ PM.

Motion made by: _____ *Second by:* _____.

Vote: ___/___.