

Neville Township  
5050 Grand Avenue  
Neville Island, PA 15225

Regular Meeting Agenda  
June 8, 2023  
7:00 PM

**CALL TO ORDER**

The regular meeting calls to order by the Chairman at \_\_\_\_\_ pm.

**PLEDGE OF ALLEGIANCE**

**ROLL CALL**

**Officials Present:**

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**Also, Present:**

Township Solicitor Emily Mueller  
Township Engineers Drew Null and Cody Colarusso  
Police Chief Joseph Hanny  
Township Manager Jeanne Creese  
Township Clerk Debra Thomas

**GUESTS**

**AUDIENCE COMMENT ON AGENDA ITEMS ONLY**

**ENGINEER'S REPORT and MS4 STORMWATER REPORT**

**SOLICITOR'S REPORT**

**COMMISSIONERS' REPORTS**

- **Vice-Chairman Dave Kerr – Public Works - Water and Sewer**
- **Commissioner Jim Brown – Public Works - Streets and Highways**
- **Commissioner Will Belsterling - Parks and Recreation**
- **Commissioner Mark Stewart – Public Safety (Police, Fire, EMA)**
- **Chairman Rick Rutter – Finance, Administration and Buildings**

**BILLS**

**Motion 1: Call for a motion to accept the bills due and payable as of June 8, 2023.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**TREASURER’S REPORT**

**Motion 2: Call for a motion to accept the Treasurer’s Report for the month of May 2023.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**MEETING MINUTES**

**Motion 3: Call for a motion to approve the minutes from May 4, 2023, Caucus Meeting and the May 11, 2023, Regular Meeting.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**ORDINANCES**

**RESOLUTIONS**

**Motion 4 - Resolution 06-08-2023-01:**

**Call for a motion to approve Resolution 06-08-2023-01, A RESOLUTION OF THE TOWNSHIP OF NEVILLE TO JOIN WITH OTHER LOCAL GOVERNMENT UNITS AS A SETTLOR OF THE PENNSYLVANIA LOCAL GOVERNMENT INVESTMENT TRUST FOR THE PURPOSE OF PURCHASING SHARES OF THE TRUST**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**Motion 5 –Resolution 06-08-2023-02 – ARLE Grant Application.:**

**Call for a motion to adopt Resolution 06-08-2023-02, authorizing application to PennDOT for an Automated Redlight Enforcement (ARLE) Grant in for the Grand Avenue at Neville Road Traffic Signal Upgrade.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**ACTION ITEMS**

**Motion 6 –2023 Roadway Improvement Program Bid Award:**

**Call for a motion to award Contract No 23-R01 to \_\_\_\_\_ in the amount of \_\_\_\_\_, for the 2023 Roadway Improvement Project., per the results of a public bid opening held on May 9, 2023.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**Motion 7 – Alley F Waterline Replacement Bid Award:**

**Call for a motion to reject bids for Contract No 23-W1, the Alley F Waterline Replacement Project, per the results of a public bid opening held on May 9, 2023.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**Motion 8 – PA Municipal Services – Delinquent Real Estate Tax Agreement:**

**Call for a motion to notify Pa Municipal Services of the intent to terminate the existing agreement for Delinquent Real Estate Tax Collection Services effective December 31, 2023.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**Motion 9 – Cottage Park Playground Equipment Purchase:**

**Call for a motion to authorize the purchase of playground equipment from Snider Recreation, Inc. in the amount of \$ \_\_\_\_\_ per the COSTARS Proposal Number \_\_\_\_\_, and installation Estimate Number \_\_\_\_\_.**

*Motion by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

Roll Call:

Mr. Belsterling \_\_\_\_\_, Mr. Brown\_\_\_\_\_, Mr. Kerr \_\_\_\_\_, Mr. Stewart \_\_\_\_\_, and Mr. Rutter \_\_\_\_\_.

**ANNOUNCEMENTS**

1. Neville Township values our customers’ right to know what is in your drinking water. Each year we publish an Annual Drinking Water Quality Report. The 2022 report is now available at the Municipal Building and on-line. Copies of the report are available free of charge.
  
2. Reminder the Neville Township Board of Commissioners does not hold a Caucus Meeting in the month of July. The next meeting will be July 13, 2023.

**AUDIENCE COMMENTS**

**ADJOURN/ Executive Session (if needed):**

**Call for a motion to adjourn the meeting (or to adjourn to an executive session) at \_\_\_\_\_ PM.**

*Motion made by:* \_\_\_\_\_ *Second by:* \_\_\_\_\_.

*Vote:* \_\_/\_\_\_.