

NEVILLE TOWNSHIP
5050 GRAND AVENUE
NEVILLE ISLAND, PA 15225

September 10, 2020
7:00 PM
REGULAR MEETING

CALL TO ORDER:

The September 10, 2020 Regular Meeting was called to order by Chairman Rutter at 7:03 PM. Due to the COVID-19 Pandemic Emergency, a hybrid meeting was held both virtually and at the Municipal Building with a limited number of participants.

PLEDGE OF ALLEGIANCE:

Chairman Rutter led the Pledge of Allegiance.

ROLL CALL:

Officials Present:

Present: Mr. Brown, Mr. Kerr, Mr. Leon, Mrs. Phillips, and Mr. Rutter.

Also, Present:

Township Manager Jeanne Creese
Township Solicitor Charles Means
Township Engineer Drew Null
Ohio Township Police Chief Hanny

AUDIENCE COMMENT ON AGENDA ITEMS ONLY: Chairman Rutter stated the public was informed via advertisement that comments or questions could be submitted via email or phone until 6:00 PM this evening. No public comment has been received. No residents attending the meeting had comments on any agenda items.

ENGINEER'S REPORT AND MS4 STORMWATER REPORT

1. **MS4 Program:** The Annual Progress Report is due on September 30, 2020. Report was reviewed with Township Manager on September 3, 2020. Staff MS4 Training was held on September 3, 2020. Report is being finalized for submission to PA DEP.
2. **Developments / Planning Commission:**

- **Calgon Carbon:** The county responded on August 27, 2020 that the NOT was denied, permanent stabilization remains.
- **Gottlieb Warehouse:** Schedule update was requested for this development on July 1, 2020. A response was not received to this request.
- **Columbia Gas Parking Lot Improvements:** Update has been requested.
- **Lucknow-Highspire Terminal:** No change this month.
- **Neville Chemical Company Riverbank Erosion Protection:** Conference call was held with Neville Chemical Company on August 27, 2020. Resubmission is outstanding.
- **Tri-State Trailers Sales, Inc. Building Addition:** Bond Reduction request was received, release of \$61,666.00 is recommended (Attachment A). Item placed on tonight's agenda.
- **Ashland Sewage Lift Station:** No change this month. Site evaluation needed for sewers.
- **Lindy Paving Proposed Office and Lab Building:** Bond reduction request to be processed for October Meeting.
- **Leo Metals (GSK Holdings LLC):** No change this month.
- **Neville Motel:** Special Use was denied by the Zoning Hearing Board, the Developer will have 30 days to appeal this decision.
- **Neville Chemical Hydrogenation Process:** Conference call was held with Neville Chemical Company on August 27, 2020. Resubmission is outstanding.
- **Calgon Carbon West Plant Expansion:** No change this month.
- **US Army Corps:** No change this month.
- **PennDOT I-79 Bridge Preservation:** Trumbull is proposing temporary service at this location for use during construction. Submission of a Water and Sewer Tap Application was completed. Review letter was provided on August 11, 2020, outstanding items remain. No change this month.
- **Metalico Water Service:** Conference call was held on August 25, 2020, summary letter provided (Attachment B). Metalico is proposing improvements to an inactive fire service, replacement of the existing meter pit is required. The inactive service must be abandoned if relocation or no improvements are proposed.

3. **Street Opening Permits:**

- **117 Second Street (Columbia Gas):** Restoration has been completed for this location.
- **7030 Front River Road (Water Service):** Response from Applicant is outstanding.
- **7030 Front River Road (Gas Service):** Opening was completed prior to submission of Application. Restoration completed, does not meet Township requirements. Response from Applicant is outstanding.

- **Phase I Consent Order and Agreement (COA):** No change this month.
- **Neville Road 16-inch Waterline Replacement:** Pre-Construction Meeting was held on August 14, 2020. Several inquiries were received by the Township, responses were provided to the property owners. Most business's feel this will not impact them.

Contractor has begun preparatory work at the site. Schedule has been requested, submission remains outstanding (Attachment C). Utility locations are being reviewed for location of the replacement waterline.

- **Water Distribution System Model:** Following recent Neville Chemical Company fire system testing and data received from pressure transmitters, water system model is being prepared. We will be working with Public Works to obtain meter/flow data for industrial sites and flow testing for calibration of the model.
- **Rules and Regulations:** Comments provided by the Township and Solicitor were incorporated for final review. Standard details will be included with this update, details are being reviewed with Public Works.
- **Water System Compliance:** LSSE is working with Public Works to complete the following plans as required by Pa DEP and/or EPA.
 - **O/M Plan:** SOPs drafted and being reviewed with Public Works. SOPs were provided to CWM for review.
 - **Risk and Resilience Assessment:** We are reviewing the requirements for plan preparation.
 - **Lead and Copper Rule:** Updates to be provided when released by EPA.
- **Automatic Flushing / Sample Stations:** Bid Documents are being finalized, to be advertised for bidding.

- **Mayflower Place Sanitary Sewer Repair:** Bid Documents are being prepared.
- **Rate Study:** *LSSE is working with the Township of preparation of a rate study for sanitary sewers. Review with the Township Manager is ongoing. ALCOSAN is increasing rates again.*
- **Meter Inventory, Water System Leaks and Violations:** Public Works advised of several leaks and violations reported in the system. LSSE is working with Public Works to notify the property owners and resolve the matters:

- **Neville Chemical Water Leak:** Comments to be provided regarding metering, backflow, etc. following review with Public Works. Additional mapping was submitted, including connections to the Neville Chemical wells.

A meeting was held with Neville Chemical on June 4, 2020 regarding flow testing requirements. Additional flow testing was conducted on June 30, 2020. Testing was observed in field with Public Works.

- **3000 Grand Avenue (Mr. John):** *Public Works reported multiple properties connected to a common water service line which include the following.*

1. *ACME Metals*
2. *Jeffrey A Nunes Laboratory*
3. *Jerry Trucking Service / Tri-Boro Trailer Building*
4. *Former Dart Trucking Site*

Revised plans received, response issued. (Attachment D)

- **Lucknow Highspire Terminals (LHT):** No response to date.
- **Nebraska Avenue Waterline Replacement:** *Township received notification that County CD Funding (Year 46 Grant Cycle) in the amount of \$266,600.00 was awarded for the Nebraska Waterline Replacement project. The County has waived the standard 35% match requirement for this project. Additional funding in the amount of \$93,310.00 was awarded by the Commonwealth Financing Authority (CFA) PA Small Water Sewer Grant Program for this project. A request was submitted to CharWest COG to expand the project scope to include full concrete roadway reconstruction (Attachment E). CharWest COG is requesting to advertise this project, we have requested 45 days to complete the bid package. Bid Documents are being prepared. Amount approved is 135%. To utilize all funding, we should do waterline and full roadway replacement.*
- **Cottage Park ADA Drinking Fountains:** Bid Documents are being prepared for submission to CharWest COG in next 30 days.

- **2020 Road Program:** *Contract was awarded to Youngblood Paving, Inc. in the amount of \$66,611.50. This work includes H Street and Alley B. Pre-Construction Meeting was held on June 25, 2020. Construction started on September 8, 2020. This project has been completed. LSSE will inspect the areas for punch list items.*
- **Riverfront Park:** Vertical Bridge advised on August 21, 2020 that they will not be moving forward with this site. Need to get access from Gottlieb for Township access.
- **Public Works Site/Memorial Park Improvements:** *As the salt storage facility is complete, a plan / schedule to upgrade the paving and other site improvements should be considered.*
- **Allegheny County CD Year 47 Grant Cycle:** *The County will be accepting applications for the Year 47 Grant Cycle. A 35% local match is required for water and sewer projects. Preapplications were submitted for the following:*
 - **Building Demolition:** Scope of work proposes building demolition for 125 Second Street.
 - **Utah Street Waterline Replacement:** Scope of work proposes replacement of existing waterline along Utah Street. Household income surveys will be required for this project and listing of affected properties.

SOLICITOR'S REPORT: The Solicitor provided a written report for the September Meeting.

Solicitor Means stated that the governor has extended the Pandemic Emergency Declaration for an additional 90 days. As a result, the Board has the option of having virtual meetings through November. This evening's practice of a hybrid meeting both remotely and with in person attendance per the County's limits is also acceptable. The hybrid meeting exceed the State's requirements and offers officials and the public two safe ways to participate.

COMMISSIONER'S COMMITTEE REPORT:

Commissioner Dave Kerr- Public Works - Water and Sewer: Commissioner Kerr reported that crews performed the following project work: water samples were taken for DEP, the curb box at 246 4th St. was replaced with photos taken for the lead and copper compliance program, consumption reports for the 16-inch water replacement line project were prepared, met with Metalico for a new water pit, read industrial meters, ordered four new air pumps for the gas detectors in the pump stations, and called Lanco for electrical repairs to the panel view due to electrical storm damage.

Commissioner Bill Leon: Public Works- Streets and Highways: Commissioner Leon reported that crack sealing has been completed. The roadway paving for alleys was also completed.

Commissioner Tracy Phillips- Parks and Recreation: Commissioner Phillips reported that a new bench was installed in Memorial Park for John Yukanavich. Trees in Memorial Park were damaged and are being cut and mulched. There is a delay because the rented chipper malfunctioned, and no replacement is available due to high demand after storms. The Park has now reopened but unsafe areas remain closed and marked with yellow caution tape.

Commissioner Jim Brown- Public Safety- (Police, Fire, EMA): Commissioner Brown summarized Chief Hanny's report. Chief Hanny stated that more traffic citations were written because of the extra traffic from the Sewickley Bridge closure and due to Aggressive Driving Details paid for by Pennsylvania grant funds.

Commissioner Rick Rutter- Finance, Administration and Buildings-Commissioner Rutter stated the report was given to the Board.

BILLS:

Motion 1: Motion by Mr. Kerr to accept the bills due and payable through September 10, 2020.

Second: Mr. Brown

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips- Yes and Mr. Rutter-Yes.

Motion 5/5

TREASURER'S REPORT:

Motion 2: Motion by Mr. Brown to accept the Treasurer's Report for the month of August 2020 as submitted.

Second: Mr. Leon

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion 5/5

MEETING MINUTES:

Motion 3: Motion by Mrs. Phillips to approve the minutes from the August 6, 2020 Caucus Meeting and the August 13, 2020 Regular Meeting.

Second: Mr. Brown

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes

Motion 5/5

ORDINANCES: None

RESOLUTIONS: None

ACTION ITEMS:

Motion 4- Tri-State Trailer Sales, Inc. bond Reduction No. 1:

Motion by Mr. Brown to approve bond Reduction Request No. 1 and Final for Tri-State Trailer Sales, reducing the bond amount from \$61,666.00 to \$0.00.

Second: Mr. Kerr

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips- Yes and Mr. Rutter-Yes.

Motion 5/5

Motion 5- 2021 Police Pension MMO:

Motion by Mr. Brown to certify the 2021 Minimum Municipal Obligation (MMO) for the Neville Township Police Pension Plan in the amount of \$67,319.00.

Second: Mr. Leon

Roll Call: Mr. Brown-Yes, Mr. Kerr- Yes, Mr. Leon- Yes, Mrs. Phillips-Yes and Mr. Rutter- Yes

Motion 5/5

Motion 6- 2021 Service Employees MMO:

Motion by Mrs. Phillips to certify the 2021 Minimum Obligation (MMO) for the Neville Township Service Employees Pension Plan in the amount of \$37,736.00.

Second: Mr. Brown

Roll Call- Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion 5/5

ANNOUNCEMENTS:

1. On Sunday September 13, 2020, the Township will host the annual Heitz of Heaven 5K Run/Walk. The event is in memory of Ryan Heitzanrater and organized by the Heitz 61 Memorial Foundation. Between the hours of 8:00 AM and 12:00 PM, Grand Avenue will be reduced to a single lane and streets including Von Stein, New Haven, Front River Road and Gibson will have limited access. For the safety of race participants and volunteers, traffic will not be permitted to pass during the race. Street parking will also be prohibited.
2. Residents are reminded that Trick or Treat has been scheduled for Thursday October 29, 2020 from 6:00 PM to 8:00 PM. Due to the COVID-19 Pandemic, residents are asked to assess their personal risk before participating and to follow CDC and Allegheny County Health Department guidelines for event safety. Residents who wish to participate should turn on their front porch light. All public events are subject to change based on virus conditions and event updates are posted at www.nevilletownship.us.

AUDIENCE COMMENTS:

Amie Hutchinson, 212 Utah Street: Questioned why her water was shut-off, why it could not be turned back on without paying the \$75.00 remaining balance, why the Township would not investigate her high water bill due to a leak in her basement and the answers the Township Manager provided to her questions.

Chairman Rutter advised the Board adopted a policy that suspended water shut-offs through August 31, 2020, after this date water was shut-off for customers who failed to respond to late and shut-off notices. Once water service is shut-off, the account must be paid in full, including the \$75.00 shut-off fee, before water service is restored. The Township does not inspect, or repair private water lines and she was instructed to contact her landlord.

The Board convened in a brief Executive Session.

The Board advised Ms. Hutchinson due to COVID-19 they would restore water service on Friday, September 11, 2020. The outstanding balance must be paid in full prior to September 30, 2020, the date of the next quarterly water bill.

ADJOURN:

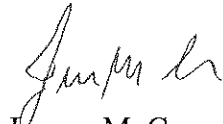
Motion by Mr. Rutter to adjourn the meeting at 8:01 PM.

Second: Mr. Brown

All in favor.

Meeting adjourned at 8:01pm.

Respectfully Submitted By:



Jeanne M. Creese
Township Manager