

NEVILLE TOWNSHIP
5050 GRAND AVENUE
NEVILLE ISLAND, PA 15225

October 8, 2020
7:00 PM
REGULAR MEETING

CALL TO ORDER:

The October 8, 2020 Regular Meeting was called to order by Chairman Rutter at 7:01 PM. Due to the COVID-19 Pandemic the meeting was a hybrid meeting held virtually and at the Municipal Building with a limited number of participants.

PLEDGE OF ALLEGIANCE:

Chairman Rutter led the Pledge of Allegiance.

ROLL CALL:

Officials Present:

Present: Mr. Kerr, Mr. Leon, Mrs. Phillips, and Mr. Rutter.
Mr. Brown arrived at 7:05 PM

Also, Present:

Township Manager Jeanne Creese
Township Solicitor Charles Means
Township Engineer Ned Mitrovich
Township Engineer Drew Null
Police Chief Joseph Hanny

AUDIENCE COMMENT ON AGENDA ITEMS ONLY: Chairman Rutter stated the public was informed via advertisement that comments or questions could be submitted via email or phone until 6:00 PM this evening. No public comment has been received.

SCHEDULED VISITORS:

Carolyn Yagel- Environmental Planning Design (EPD)

Ms. Yagel presented the Board with an update on Joint Zoning Ordinance Grant Project with McKees Rocks that was initiated in 2018. The Joint Zoning Ordinance was completed in 2019; however, McKees Rocks has failed to adopt the Ordinance and it is unknown if and when this may occur.

Per the request of Chairman Rutter, EPD will provide two alternatives for the Township to move ahead on their own. The options will be sent for discussion in November and then EPD will work with Solicitor Means and Manager Creese.

ENGINEER'S REPORT AND MS4 STORMWATER REPORT

NOTE: Items in *ITALICS* are Unchanged from the last report.

1. **MS4 Program:** *The Annual Progress Report is due on September 30, 2020. Report was reviewed with Township Manager on September 3, 2020. Staff MS4 Training was held on September 3, 2020. Annual Report was submitted to PaDEP.*
2. **Developments / Planning Commission:**
 - **Calgon Carbon:** No change this month.
 - **Gottlieb Warehouse:** ACCD advised that a stormwater complaint was filed for this site and requested status update for construction of the stormwater facilities. Update has been requested from Gottlieb (Attachment A).
 - **Columbia Gas Parking Lot Improvements:** Update has been requested.
 - **Lucknow-Highspire Terminal:** No change this month.
 - **Neville Chemical Company Riverbank Erosion Protection:** *Conference call was held with Neville Chemical Company on August 27, 2020. Resubmission is outstanding.*
 - **DTE Energy (Ashland) Sewage Lift Station:** Update is being requested from DTE. Call with DTE has been set up.
 - **Lindy Paving Proposed Office and Lab Building:** Bond reduction request was received, release of \$146,610.65 is recommended (Attachment B). It is on tonight's agenda.
 - **Leo Metals (GSK Holdings LLC):** No change this month.
 - **Neville Motel:** No change this month.
 - **Neville Chemical Hydrogenation Process:** Resubmission is outstanding.
 - **Calgon Carbon West Plant Expansion:** No change this month.
 - **US Army Corps:** No change this month.

- **PennDOT I-79 Bridge Preservation:** Update was requested, Trumbull advised via email communication on September 15, 2020 that they intend to pursue temporary service during the winter months.
 - **Metalico Water Service:** No change this month.
 - **Andrews Logistics:** Following a recent media release, Andrews Logistics is proposing improvements at the former Neville Galvanizing site (3005 Grand Avenue). A meeting has been requested to discuss the improvements and Township Land Development requirements, response provided (Attachment C). Meeting to be scheduled.
3. **Street Opening Permits:**
- **7030 Front River Road (Water Service):** Response from Applicant is outstanding.
 - **7030 Front River Road (Gas Service):** Opening was completed prior to submission of Application. Restoration completed, does not meet Township requirements. Response from Applicant is outstanding.
 - **205 3rd Street (Columbia Gas):** A Street Opening Permit application was filed with the Township for repair to an existing gas main at this location. Response is being prepared.
4. **Phase I Consent Order and Agreement (COA):** No change this month.
5. **Neville Road 16-inch Waterline Replacement:** Contractor continued preparatory work. Progress meetings were held on September 15, 2020 and October 2, 2020. Project schedule has been requested. Contractor submitted a request for time extension, response provided (Attachment D). Construction work will begin early next week. It will be a few weeks before there will be an impact to service.
6. **Water Distribution System Model:** Model preparation is ongoing.
7. **Rules and Regulations:** Comments provided by the Township and Solicitor were incorporated for final review. Standard details will be included with this update, details are being reviewed with Public Works.
8. **Water System Compliance:** LSSE is working with Public Works to complete the following plans as required by PaDEP and/or EPA.
- **O/M Plan:** SOPs drafted and being reviewed with Public Works. SOPs were provided to CWM for review.

- **Risk and Resilience Assessment:** We are reviewing the requirements for plan preparation.
 - **Lead and Copper Rule:** Updates to be provided when released by EPA.
9. **Automatic Flushing / Sample Stations:** Bid Documents are being finalized, to be advertised for bidding.
10. **Mayflower Place Sanitary Sewer Repair:** Bid Documents are being prepared. Needs to be reviewed with Public works.
11. **Rate Study:** *LSSE is working with the Township on preparation of a rate study for sanitary sewers. Review with the Township Manager is ongoing. ALCOSAN is increasing rates again.*
12. **Meter Inventory, Water System Leaks and Violations:** Public Works advised of several leaks and violations reported in the system. LSSE is working with Public Works to notify the property owners and resolve the matters:

- **Neville Chemical Water Leak:** Comments to be provided regarding metering, backflow, etc. following review with Public Works. Additional mapping was submitted, including connections to the Neville Chemical wells.

A meeting was held with Neville Chemical on June 4, 2020 regarding flow testing requirements. Additional flow testing was conducted on June 30, 2020. Testing was observed in field with Public Works.

- **3000 Grand Avenue (Mr. John):** *Public Works reported multiple properties connected to a common water service line which include the following.*

1. *ACME Metals*
2. *Jeffrey A Nunes Laboratory*
3. *Jerry Trucking Service / Tri-Boro Trailer Building*
4. *Former Dart Trucking Site*

Mr. John is proposing to disconnect service from the existing meter pit and construct a new service connection. Revised plans received, response issued (Attachment E), outstanding comments have been satisfied. Shop drawing submittals have been received and are under review. The water line does not meet standards.

- **Lucknow Highspire Terminals (LHT):** *Update was requested on June 5, 2020. No response to date.*
- **5100 Neville Road (Pittsburgh Gear):** Township received request from ALCOSAN to verify if this property is connected to the public sewerage system or

on-lot system. A meeting has been requested with the property owner to verify (Attachment F).

13. **Nebraska Avenue Waterline Replacement:** Scope approval is outstanding.
14. **Cottage Park ADA Drinking Fountains:** Bid Documents are being prepared for submission to Char-West COG. COG advised that this project will be advertised on October 15, 2020 for bid opening on November 4, 2020 (Attachment G). Drawings were reviewed with Public Works this week. The county is looking for an update.
15. **2020 Road Program:** Construction is complete including punch list items. Change Order No. 1 (Final) was prepared for a decrease of \$17,838.48 (Attachment H). Partial Payment Request No.1 (Final) was received for consideration at tonight's meeting (Attachment I). Item is placed on tonight's agenda.
16. **Riverfront Park:** No change.
17. **Allegheny County CD Year 47 Grant Cycle:** *The County will be accepting applications for the Year 47 Grant Cycle. A 35% local match is required for water and sewer projects. Preapplications were submitted for the following:*
 - **Building Demolition:** Final application is being prepared for the November 13, 2020 deadline. Concurring and Blight Resolution are required for filing of the application, resolutions are on tonight's agenda.
 - **Utah Street Waterline Replacement:** Household listing and draft letter were provided to the Manager. Final application is being prepared for the November 13, 2020 deadline. Resolution is required for filing of the application, item is placed on tonight's agenda.

SOLICITOR'S REPORT: The Solicitor provided a written report for the October Meeting.

Solicitor Means advised the Board he reviewed the Solid Waste contract, bin tabulation, and both the bid bond and performance bonds are sufficient and in the appropriate form from the surety company.

Mr. Means also reminded the Board that as part of the Joint Zoning Ordinance Grant Project, the Planning Commission reviewed the Zoning Ordinance and worked with the Township Engineer and Solicitor to recommend updates to be incorporated in the new Joint Ordinance. He recommends following the path requested by Chairman Rutter to get the benefit of this project work.

COMMISSIONER'S REPORT:

Commissioner Dave Kerr- Public Works - Water and Sewer: Commissioner Kerr reported that the annual backflow program is underway. Work has begun on the sixteen-inch waterline

replacement. The manhole repair at Oak and Grand Ave. has been completed. An online meeting for the new DEP lead and copper was attended. MS4 training for the Public Works crew was completed. Storm sewers were cleaned.

Chairman Rutter complimented Public Works for the job they did on the manhole repair.

Commissioner Bill Leon: Public Works- Streets and Highways: Commissioner Leon reported that crack sealing on all the streets has been completed. Alleys H, B and part of C have been paved. Street Sweeping continues through November.

Commissioner Tracy Phillips- Parks and Recreation: Commissioner Phillips reported that more trees were cleaned up from Memorial Park due to storm damage. Trees at the Municipal Building and the Gazebo were trimmed. Wi-Fi was made available from the firehouse at Memorial Park and from Cottage park for students at Cornell who are attending school remotely due to the COVID-19 pandemic.

Commissioner Jim Brown- Public Safety- (Police, Fire, EMA): Commissioner Brown reported on September activity from the written report. Chief Hanny added that there has been a rash of thefts from vehicles in nearby communities. He reminded residents to keep vehicles locked and to not leave keys or valuables in their vehicles.

Commissioner Rick Rutter- Finance, Administration and Buildings-Commissioner Rutter advised the Administration and Financial reports were provided to the commissioners.

Chairman Rutter advised the Board in 2019 that Mark Stewart and Jeanne Creese were approved to roll -two weeks of unused vacation due to the Watson Standard water incident and unexpected staffing shortages. In 2020 they have been unable to use these rolled weeks due to COVID-19. Chairman Rutter is requesting to pay both employees for two weeks of unused 2019 vacation.

Motion 1: Motion by Mr. Leon to pay Mark Stewart and Jeanne Creese for two weeks of unused 2019 vacation.

Second: Mr. Kerr

Roll Call: Mr. Brown-Yes, Mr. Leon-Yes, Mr. Kerr-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes

Motion 5/5

BILLS:

Motion 2: Motion by Mr. Brown to accept the bills due and payable for the period for October 8, 2020.

Second: Mr. Leon

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips- Yes and Mr. Rutter-Yes.

Motion 5/5

TREASURER'S REPORT:

Motion 3: Motion by Mr. Leon to accept the Treasurer's Report for the month of September 2020 as submitted.

Second: Mr. Kerr

ROLL CALL: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion 5/5

MEETING MINUTES:

Motion 4: Motion by Mr. Kerr to approve the minutes from the September 3, 2020 Caucus Meeting and the September 10, 2020 Regular Meeting.

Second: Mrs. Phillips

ROLL CALL: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes

Motion 5/5

ORDINANCES: None

RESOLUTIONS:

Motion 5: Resolution 774-CD Year 47 Application for 125 2nd Street Building Demolition:

Motion by Mr. Brown to approve Resolution 774, A Resolution of the Township of Neville, authorizing the filing of a Year 47 CDBG grant funding application in the amount of \$24,150.00 for the 125 2nd Street Building Demolition Project.

Second: Mr. Kerr

Roll Call-Mr. Brown-Yes, Mr. Leon-Yes, Mr. Kerr-Yes. Mrs. Phillips-Yes and Mr. Rutter-Yes

Motion 5/5

Motion 6: Resolution 775-CD Year 47 Application- 125 2nd Street Demolition-Blight:

Motion by Mr. Brown to approve Resolution 775, A Resolution of the Township of Neville, declaring 125 2nd Street as blighted property.

Second: Mrs. Phillips

Motion 5/5

Motion 7: Resolution 776-CD Year 47 Application for Utah Street Waterline Replacement:

Motion by Mr. Kerr to approve Resolution 776, A Resolution of the Township of Neville. Authorizing the filing of a Year 47 CDBG grant fund application in the amount of \$171,750.00 and requiring a 35% match of \$61,750.00, for the Utah Street Waterline Replacement Project.

Second: Mr. Leon

Motion 5/5

ACTION ITEMS:

Motion 8: Lindy Paving Proposed Office and Lab Building-Bond Reduction No. 1 ;

Motion by Mr. Kerr to approve Bond Reduction Request No. 1 and Final for Lindy Paving, Inc., reducing the bond amount from \$146,610.65 to \$0.00

Second- Mrs. Phillips

Roll Call-Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion:5/5

Motion 9- 2020 Road Program- Change Order No. 1

Motion by Mr. Leon to approve Change Order No. 1 and Final for the 2020 Roadway Improvement Program Contract No. 20-R01 decreasing the contract price by \$17,838.48

Second: Mr. Brown

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion: 5/5

Motion 10-2020 Road Program-Pay Request No. 1

Motion by Mr. Kerr to approve Partial Payment Request No. 1 and Final to Youngblood Paving, Inc. in the amount of \$48,773.02 for the 2020 Roadway Improvement Program Contract No. 20-R01.

Second: Mrs. Phillips

Roll Call: Mr. Brown-Yes, Mr. Leon-Yes, Mr. Kerr-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes

Motion 5/5

Motion 11: Garbage/Recycling Bid Award:

Motion by Mr. Brown to award a contract to Waste Management per bids opened September 17, 2020 and in the total annual per unit cost of :

Base Bid- Unlimited Solid Waste Weekly Collection

Year 1: December 1 ,2020-November 30, 2020, \$144.00 and \$104.76 backyard surcharge

Year 2: December 1, 2021-November 30, 2022, \$146.88 and \$106.80 backyard surcharge

Year 3: December 1, 2022-November 30, 2023, \$149.76 and \$108.96 backyard surcharge

AND

Alternate Bid 3- On-Call Door-to Door E-Waste and Household Hazardous Waste Disposal

Year 1: December 1, 2020-November 30, 2021, \$13.44

Year 2: December 1, 2021-November 30, 2022, \$13.92

Year 3: December 1, 2022-November 30, 2023, \$14.52

Second: Mrs. Phillips
Motion 5/5

ANNOUNCEMENTS:

Announcement 1

Residents are reminded that Trick or Treat has been scheduled for Thursday, October 29, 2020 from 6:00 pm to 8:00 pm. Due to the COVID -19 Pandemic, residents are asked to assess their personal risk before participating and to follow CDC and Allegheny County Health Department guidelines for event safety. Residents who wish to participate should turn on their front porch light. All public events are subject to change based on virus conditions and event updates will be posted at www.nevilletownship.us.

Announcement 2

The Township's Annual Holiday Party originally scheduled for Saturday, December 12, 2020 has been cancelled due to COVID-19 social distancing restrictions. New for the 2020 Holiday Season the Township will offer a holiday decorating contest. Please check your newsletter or visit www.nevilletownship.us for event details.

AUDIENCE COMMENTS:

Chairman Rutter stated the public was advised via advertisement that public comments could be submitted via email or phone. Manager Creese advised the Board that no public comments or questions were received.

ADJOURN:

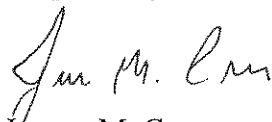
Motion by Mr. Kerr to adjourn to the executive session.

Second: Mrs. Phillips

All in favor.

Meeting adjourned at 7:41pm.

Respectfully Submitted By:



Jeanne M. Creese
Township Manager