

**NEVILLE TOWNSHIP
5050 GRAND AVENUE
NEVILLE ISLAND, PA 15225**

**December 10, 2020
7:00 PM
REGULAR MEETING**

CALL TO ORDER:

The December 10, 2020 Regular Meeting was called to order by Chairman Rutter at 7:01 PM. Due to the COVID-19 Pandemic Emergency, a hybrid meeting was held both virtually and at the Municipal Building with a limited number of participants.

PLEDGE OF ALLEGIANCE:

Chairman Rutter led the Pledge of Allegiance.

ROLL CALL:

Officials Present:

Present: Mr. Brown, Mr. Kerr, Mr. Leon, Mrs. Phillips, and Mr. Rutter.

Also, Present:

Township Manager Jeanne Creese
Township Solicitor Charles Means
Township Engineers Drew Null and Ned Mitrovich
Ohio Township Police Chief Hanny
Township Clerk Debra Thomas

AUDIENCE COMMENT ON AGENDA ITEMS ONLY: Chairman Rutter stated the public was informed via advertisement that comments or questions could be submitted via email or phone until 6:00 PM this evening. No public comment has been received.

SCHEDULED VISITORS- None

Chairman Rutter announced the 2020 "I Will" Community Volunteer Awardees. Each year the two largest volunteer organizations on Neville Island, Neville Green and the Neville Island Volunteer Fire Department nominate a person or partner organization.

For 2020, Neville Green honored the memory and service of Guido Batista, a long-term resident, and Marine Corp. veteran. He is remembered as a truly community-minded volunteer. He was a fixture at community events and also always ready to help with unmet needs. He performed litter

sweeps on his own and served the community as commissioner and tax collector. Neville Green requested the \$250.00 donation be made to a charity of the family's choice.

The Neville Island Volunteer Fire Department 2020 nominee is Mark Stewart and the Township Public Works Crew. Although not volunteers, Mark Stewart, Tom Clancy, David Lee, Todd Phillips, Al Stokes and Tyler Chegas improved the quality and operation of the volunteer fire service. This includes hydrant upgrades, coordinating water repairs to protect public safety, and attending joint volunteer confined spaces training with the Fire Department. This will help both Public Works and the Fire Department when responding to emergencies for industries and utilities. The \$250.00 cannot be accepted by employees and will be donated by the Public Works Department to the Fire Department.

Chairman Rutter apologized that the awardees could not be recognized in person due to COVID-19 and they will be invited to attend a meeting in the Spring of 2021.

ENGINEER'S REPORT AND MS4 STORMWATER REPORT

1. **MS4 Program:** No change this month.
2. **Developments / Planning Commission:**
 - **Calgon Carbon:** No change this month.
 - **Gottlieb Warehouse:** Construction underway at this site.
 - **Columbia Gas Parking Lot Improvements:** As-Built Drawings were received, executed O&M Agreement is outstanding.
 - **Lucknow-Highspire Terminal:** Conference call was held on November 12, 2020, resubmission is outstanding. Update has been received.
 - **Neville Chemical Company Riverbank Erosion Protection:** Work is underway.
 - **DTE Energy (Ashland) Sewage Lift Station:** No change.
 - **Leo Metals (GSK Holdings LLC):** Paving improvements were made without permission. Response received and we are trying to work with them.
 - **Neville Chemical Hydrogenation Process:** Resubmission is outstanding.
 - **Calgon Carbon West Plant Expansion:** Submission was received. Item is being placed on the agenda for December 17, 2020 Planning Commission Meeting.
 - **US Army Corps:** No change this month.
 - **PennDOT I-79 Bridge Preservation:** No change this month.

- **Metalico Water Service:** Response was received from Metalico, review is ongoing.
 - **Andrews Logistics:** No change this month.
 - **Frontier Steel:** Field meeting is scheduled for December 9, 2020 to review. Met with them and their land architect to get additional information that the existing condition of the land was not changed.
 - **Trumbull Fill Site:** No change this month.
 - **Neville Properties Plan of Lots:** Planning Commission has recommended approval. Comments were received from the County (Attachment A). Item is placed on tonight's agenda.
 - **5800 Grand Avenue (former Kings Restaurant):** Pre-application meeting was held on December 4, 2020. Developer is preparing conceptual plans for fueling station at this site. No formal submission yet.
3. **Street Opening Permits:**
- **7030 Front River Road (Water Service):** Response from Applicant is outstanding.
 - **7030 Front River Road (Gas Service):** Replacement of this pad is being scheduled by Columbia Gas.
 - **205 3rd Street (Columbia Gas):** Outstanding items remain.
 - **6601 Riverside Place (Columbia Gas):** Outstanding items remain.
4. **Phase I Consent Order and Agreement (COA):** Potential source flow reduction project to be reviewed with Township. ALCOSAN will require 10% reduction project for all municipalities including Neville. They will work with Public Works.
5. **Neville Road 16-inch Waterline Replacement:** Work underway, Contractor is projecting completion of replacement waterline next week. Partial Payment Request No. 1 (Attachment B) in the amount of \$287,928.90 was received from the Contractor for consideration at tonight's meeting. It is placed on tonight's agenda. Twenty to thirty feet short of connecting line for test by DEP.
6. **Water Distribution System Model:** Geometry is being updated based on recent observations.

7. **Rules and Regulations:** Draft was provided to Township.
8. **Water System Compliance:** LSSE is working with Public Works to complete the following plans as required by PaDEP and/or EPA.
 - **O/M Plan:** SOPS drafted and being reviewed with Public Works.
 - **Risk and Resilience Assessment:** We are reviewing the requirements for plan preparation. Input is needed from Manager Creese and public works department.
 - **Lead and Copper Rule:** Updates to be provided when released by EPA.
9. **Automatic Flushing / Sample Stations Bid Opening** was scheduled for December 9, 2020. The lowest bidder was Stephanik Next Generation, and the cost appears reasonable. This is on the agenda this evening.
10. **Mayflower Place Sanitary Sewer Repair:** Bid Documents are being prepared.
11. **Rate Study:** Rate Study was reviewed at the November 5, 2020 Workshop Meeting.
12. **Meter Inventory, Water System Leaks and Violations:** Public Works advised of several leaks and violations reported in the system. LSSE is working with Public Works to notify the property owners and resolve the matters:
 - **Neville Chemical Water System:** Comments to be provided regarding metering, backflow, etc. following review with Public Works. Additional mapping was submitted, including connections to the Neville Chemical wells.
 - **Neville Chemical Backflow Installation:** Update to be requested.
 - **3000 Grand Avenue (Mr. John):** *Public Works reported multiple properties connected to a common water service line which include the following.*
 1. *ACME Metals*
 2. *Jeffrey A Nunes Laboratory*
 3. *Jerry Trucking Service / Tri-Boro Trailer Building*
 4. *Former Dart Trucking Site*

Schedule is outstanding for this work.

Field meeting was held on November 16, 2020 to discuss this service and Township requirements. Mr. John and Nunes laboratories have begun work.

- **Lucknow Highspire Terminals (LHT):** No response to date.
- **5100 Neville Road (Pittsburgh Gear):** No response to date.

- **2610 Neville Road (Duquesne Light Substation):** Field review was held on November 16, 2020 with Duquesne Light representatives, Duquesne Light is proposing to connect to the 16-inch main along Neville Road. The service will need to be disconnected from the 12-inch main.
13. **Nebraska Avenue Waterline Replacement:** No change this month.
 14. **Cottage Park ADA Drinking Fountains:** Board authorized the COG to award to Swede Construction Corporation in the amount of \$38,490.00 to include a Township share of \$12,090.00. Waiting on authorization from COG to proceed.
 15. **Riverfront Park:** *Vertical Bridge advised on August 21, 2020 that they will not be moving forward with this site.*
 16. **Allegheny County CD Year 47 Grant Cycle:** *The County will be accepting applications for the Year 47 Grant Cycle. A 35% local match is required for water and sewer projects. Preapplications were submitted for the following:*
 - **Building Demolition:** No change.
 - **Utah Street Waterline Replacement:** No change.
 17. **Annual Chapter 94 Wasteload Management Report:** Request was recently received by Township. The annual Chapter 94 Report is required to be submitted to ALCOSAN by March 1, 2020. ALCOSAN also requests an update on any newly collected flow data or mapping changes.
 18. **2021 Road Program:** Scope to be reviewed with Public Works.
 19. **Grand Avenue Railroad Crossing:** Meeting was held by the Pennsylvania Public Utility Commission on November 17, 2020 to review the status of PennDOT application to install operated crossing signals at railroad crossing near intersection of Grand Avenue and Neville Road. Application was withdrawn by PennDOT.

SOLICITOR'S REPORT: The Solicitor submitted a written report on December 7, 2020.

Solicitor Means advised the Board there was a question regarding one of the bids for the Water Flushing and Sampling Stations motion scheduled for action this evening. He recommended the Chairman call an Executive Session to discuss the matter prior to the vote.

COMMISSIONER'S REPORT:

Commissioner Dave Kerr- Public Works - Water and Sewer: Commissioner Kerr reported that Public Works continues to meet all DEP requirements for water sampling and testing. Work continues with Holden Corporation, ACME Metals and Nunes Laboratories to replace their meter pit. Assistance has been provided to the contractor replacing the sixteen-inch Neville Road water

line. Receiving training for calibration of chlorine gas testing meter. Vendor checked the backup generators for the Pump Stations. Removed and replaced pump number three in the Back Channel Station due to seal failures. The pump was sent to Special Electric to be rebuilt for future use.

Commissioner Bill Leon: Public Works- Streets and Highways: Commissioner Leon reported that street sweeping continued through November. Streetlights were inspected and those that are not working were reported to Duquesne Light. Twenty lights were also submitted for the Duquesne Light LED lighting program. Traffic Signal at Gibson and Grand Avenue was replaced. Snow removal procedures were reviewed, and equipment is prepared for the winter season. Reviewed the traffic sign locations for the Codification project.

Commissioner Tracy Phillips- Parks and Recreation: Commissioner Phillips reported that all parks are prepared for winter with final mowing, leaf removal and water shut-off. Lights replaced in Memorial Park. Maynerik Park was decorated for Christmas.

Commissioner Jim Brown- Public Safety- (Police, Fire, EMA): Chief Hanny read highlights from the November report. He reported that the Neville Roller Drome has been experiencing very high customer volume and associated complaints. A meeting was held with the owners and they are cooperating with the Police to help improve security.

Commissioner Rick Rutter- Finance, Administration and Buildings-Commissioner Rutter reported a written report has been provided to the Board.

BILLS:

Motion 1: Motion by Mr. Kerr to accept the bills due and payable as of December 10, 2020.

Second: Mrs. Phillips

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips- Yes and Mr. Rutter-Yes.

Motion carried: 5/5

TREASURER'S REPORT:

Motion 2: Motion by Mr. Brown to accept the Treasurer's Report for the month of November 2020 as submitted.

Second: Mr. Leon

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion carried: 5/5

MEETING MINUTES:

Motion 3: Motion by Mr. Kerr to approve the minutes from the November 5, 2020 Caucus Meeting and the November 12, 2020 Regular Meeting.

Second: Mr. Phillips

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes

Motion carried: 5/5

ORDINANCES: None

RESOLUTIONS: None.

ACTION ITEMS:

Motion 4; 2021 Final Budget:

Motion by Mr. Leon to approve and adopt the 2021 Final Budget for the General, Water and Sewer Funds.

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Second: Mr. Kerr

Motion carried: 5/5

Motion 5- Neville Properties Plan of Lots Minor Subdivision:

Motion by Mrs. Phillips to approve the Neville Properties Plan of Lots Minor Subdivision, Neville Road, as recommended by the Planning Commission on November 19, 2020 and per the conditions listed in the Township Engineer's letter dated November 19, 2020.

Second: Mr. Brown

Roll Call: Mr. Brown-Yes, Mr. Kerr-Yes, Mr. Leon-Yes, Mrs. Phillips-Yes and Mr. Rutter-Yes.

Motion carried: 5/5

Motion 6-Drinking Water Flushing and Sample Stations Contract Award:

Chairman Rutter called an Executive Session at 7:44 PM to discuss the bids for the Drinking Water Flushing and Sample Stations Contract Award. Board returned to the public meeting at 7:57 PM.

Motion by Mr. Leon to approve a contract with Stefanik Next Generation Contracting, Inc. in the amount of \$140,550.00 for the Drinking Water Flushing and Sampling Stations per bid results opened on December 9, 2020.

Second: Mr. Kerr

Motion carried: 5/5

Motion 7: Partial Pay Request No. 1- Neville Road Waterline Replacement Project:

Motion by Mr. Brown to approve Partial Pay Request No. 1 to Iron City Construction, Inc. in the amount of \$287,928.90 for work completed to-date on the Neville road Waterline Replacement Project, Contract No. 19-W1.

Second: Mrs. Phillips

Motion carried: 5/5

ANNOUNCEMENTS:

Announcement 1

Family judging for the 2020 Deck the Island Holiday Decorating Contest and Family Stroll begins on Friday, December 18, 2020 and continues nightly through Sunday, December 27, 2020, 6:00 PM to 10:00 PM. Neville Green will kick-off the event with their annual luminary display on December 18, 2020. To enter the contest, just decorate your home or business. Families can enjoy a safe, socially distant activity by walking or driving the Island to judge the decorations. Ballots available at www.nevilletownship.us.

AUDIENCE COMMENTS:

Chairman Rutter stated the public was advised via advertisement that public comments could be submitted via email or phone. Manager Creese advised the Board that no public comments or questions were received.

ADJOURN:

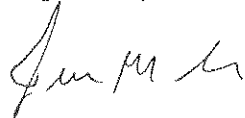
Motion by Mr. Kerr to adjourn the meeting at 8:03 PM.

Second: Mrs. Phillips

All in favor.

Meeting adjourned at 8:03pm.

Respectfully Submitted By:



Jeanne M. Creese
Township Manager