

**NEVILLE TOWNSHIP
5050 GRAND AVENUE
NEVILLE ISLAND, PA 15225**

**February 11, 2021
7:00 PM
REGULAR MEETING**

CALL TO ORDER

The February 11, 2021 Regular Meeting was called to order by Chairman Rutter at 7:01 PM. Due to the COVID-19 Pandemic Emergency, a hybrid meeting was held both virtually and at the Municipal Building with a limited number of participants.

PLEDGE OF ALLEGIANCE

Chairman Rutter led the Pledge of Allegiance.

ROLL CALL

Officials Present:

Present: Mr. Brown, Mr. Kerr, Mr. Leon, Mrs. Phillips, and Mr. Rutter.

Also, Present:

Township Manager Jeanne Creese
Township Solicitors Charles Means and Emily Mueller
Township Engineers Drew Null and Ned Mitrovich
Ohio Township Police Chief Hanny
Township Clerk Debra Thomas

AUDIENCE COMMENT ON AGENDA ITEMS ONLY: Chairman Rutter stated the public was informed via advertisement that comments or questions could be submitted via email or phone until 6:00 PM this evening. No public comment has been received.

SCHEDULED VISITORS- None

ENGINEER'S REPORT AND MS4 STORMWATER REPORT

1. *Annual Board training to be scheduled.* No change this month.
2. **Developments / Planning Commission:**

- **Calgon Carbon:** Calgon to address restoration items in spring.
- **Gottlieb Warehouse:** Construction underway.
- **Columbia Gas Parking Lot Improvements:** *Drawings were received, executed O&M Agreement is outstanding.* O&M Agreement is being provided to property owner for signature.
- **Lucknow-Highspire Terminal:** Resubmission is outstanding.
- **Neville Chemical Company Riverbank Erosion Protection:** Work is underway.
- **DTE Energy (Ashland) Sewage Lift Station:** *No change.*
- **Leo Metals (GSK Holdings LLC):** Response was requested by February 21, 2021 (60 days). A 30-day time extension (March 23, 2021) was requested to complete preparation of a Stormwater Plan.
- **Neville Chemical Hydrogenation Process:** Neville Chemical advised on January 15, 2021 that this project has been placed on hold.
- **Calgon Carbon West Plant Expansion:** Submission received, responses issued December 17, 2020 and January 12, 2021. Revised plans were to include a landscape buffer area in rear of property along Neville Road, response provided (Attachment A). Developer's Agreement was prepared. Item is placed on tonight's Agenda.
- **US Army Corps:** Update has been requested.
- **PennDOT I-79 Bridge Preservation:** Trumbull provided update on February 10, 2021 that options for water service are being reviewed. Trumbull to contact the Township if connection to Township water system is proposed.
- **Metalico Water Service:** Response was received from Metalico, review is ongoing.
- **Andrews Logistics:** No change this month.
- **Frontier Steel:** Property owner has requested additional field meeting, meeting is scheduled for February 18, 2021.
- **Trumbull Fill Site:** No change this month.

- **5800 Grand Avenue (former Kings Restaurant):** A preliminary concept plan was submitted to the Township for review of proposed improvements within an existing Township waterline easement at this location.
3. **Street Opening Permits:**
- **7030 Front River Road (Water Service):** Response from Applicant is outstanding.
 - **7030 Front River Road (Gas Service):** Schedule update has been requested.
 - **205 3rd Street (Columbia Gas):** Schedule update has been requested.
 - **6601 Riverside Place (Columbia Gas):** Schedule update has been requested.
4. **Phase I Consent Order and Agreement (COA):** No change this month.
5. **Neville Road 16-inch Waterline Replacement:** Waterline construction is complete, pending punch list items. Restoration will take place in the spring.
6. *The PaDEP Public Water Supply Certificate of Construction was filed on January 7, 2021. Certificate is required for PaDEP review and issuance of Operations Permit for newly construction waterline. Operations Permit was received on January 22, 2021, the 16-inch main was returned to service. Another plus in reviewing the annual reports with Public Works, there was probably 20,000 to 24,000 gallons a day slipping through that line due to a leak. The project being under budget, fixing a problem and having grant money is a success.*
7. **Water Distribution System Model:** Geometry is being updated based on recent observations.
8. **Rules and Regulations:** Draft was provided to Township to be included with codification. Technical specifications for construction and updates to standard details are being prepared for review with Public Works.
9. **Water System Compliance:** LSSE is working with Public Works to complete the following plans as required by PaDEP and/or EPA.
- **O/M Plan:** SOPs drafted and being reviewed with Public Works.
 - **Risk and Resilience Assessment:** We are reviewing the requirements for plan preparation.
 - **Lead and Copper Rule:** Updates to be provided when released by EPA.

- **Act 110 Primary Facilities and Sub-Facilities Report:** *Annual report is due to be submitted to PaDEP by March 31, 2021. Preparation is underway.*
- **Water Allocation Permit Compliance Report:** *Annual report is due to be submitted to PaDEP by April 10, 2021. Preparation is underway.*
- 10. **Automatic Flushing / Sample Stations:** Pre-Construction Meeting was held on January 28, 2021. Work is anticipated to start in the next two weeks.
- 11. **Mayflower Place Sanitary Sewer Repair:** Bid Documents and drawings have been prepared, to be reviewed with Public Works, to be advertised next month.
- 12. **Meter Inventory, Water System Leaks and Violations:** Public Works advised of several leaks and violations reported in the system. LSSE is working with Public Works to notify the property owners and resolve the matters:
 - **Neville Chemical Water System:** Comments to be provided regarding metering, backflow, etc. following review with Public Works. Additional mapping was submitted, including connections to the Neville Chemical wells.
 - **Neville Chemical Backflow Installation (Meter Pit No. 4):** Sketch plan and shop drawings were submitted by Neville Chemical, response was provided (Attachment B). Additional information is being requested.
 - **3000 Grand Avenue (Mr. John):** *Public Works reported multiple properties connected to a common water service line which include the following.*
 1. *ACME Metals*
 2. *Jeffrey A Nunes Laboratory*
 3. *Jerry Trucking Service / Tri-Boro Trailer Building*
 4. *Former Dart Trucking Site*

Mr. John is proposing to disconnect service from the existing meter pit and construct a new service connection. Revised plans received, outstanding comments have been satisfied. Shop drawing submittals were received. John advised that they will also terminate the water service for the former Dart Trucking Site. Work is underway for installation of separate service.

Nunes has contacted the Township and provided sketch plan for separate service, review is ongoing. Nunes is reviewing options for separate service.

- **Lucknow Highspire Terminals (LHT):** No response to date.
- **5100 Neville Road (Pittsburgh Gear):** *Township received request from ALCOSAN to verify if this property is connected to the public sewerage system or*

on-lot system. A meeting has been requested with the property owner to verify. No response to date.

- **2610 Neville Road (Duquesne Light Substation):** *Connection was installed on the 16-inch main along Neville Road. Schedule has been requested from Duquesne Light.*
 - **2600 Neville Road (American Made Lining):** *Public Works conducted a field review and reported that a shut off valve and meter pit are not present for the water service. Property owner has been notified.*
13. **Nebraska Avenue Waterline Replacement:** Public Works reported a break on January 9, 2021 for this segment. County approved the waterline and roadway scope to proceed, Contract Documents are being finalized for bidding. Columbia Gas has replaced an existing steel gas main at this location.
 14. **Cottage Park ADA Drinking Fountain:** No change this month. Waiting to hear from COG and county for notice to proceed.
 15. **Riverfront Park:** *Vertical Bridge advised on August 21, 2020 that they will not be moving forward with this site.*
 16. **Allegheny County CD Year 47 Grant Cycle:** *The County will be accepting applications for the Year 47 Grant Cycle. A 35% local match is required for water and sewer projects. Preapplications were submitted for the following:*
 - **Building Demolition:** No change.
 - **Utah Street Waterline Replacement:** No change.
 17. **Annual Chapter 94 Wasteload Management Report:** Report preparation is underway. Reviewing with Public Works.
 18. **2021 Road Program:** Scope was reviewed with Public Works. An Opinion of Probable Cost was prepared for scope reviewed (Attachment C). This is on tonight's agenda.
 19. **Park Rehabilitation and Development Program:** The pre-application meeting with DCNR has been scheduled for March 2, 2021.
 20. **Grand Avenue Waterline:** No change this month. Restoration will be added to the 2021 Road Program.
 21. **2021 Water System Improvements:** *Public Works has reported several intersections where valves are leaking or requested to improve water system operation. This includes valves observed to be leaking along Cottage Avenue as a result of recent leak detection*

survey. Scope was reviewed with Public Works, Opinion of Probable Cost is provided (Attachment D).

22. **RAAC 2020 CITF Grant Program:** Applications were accepted by the County until February 11, 2021 for funding through the Community Infrastructure and Tourism Fund (CITF) grant program. Application was filed through the Char-West COG to request \$250K for the Pine Road Waterline Replacement project.
23. **CFA Greenways, Trails and Recreation Program:** The Pennsylvania Department of Community and Economic Development (DCED) is currently accepting grant applications through May 31, 2021 for funding by CFA through this program. Eligible cost are typical soft cost and construction costs for projects related to public parks and recreation areas. General requirements include a 15% local match with a max grant request of \$250K, resolution and a \$100.00 application fee.

Chairman Rutter asked if the water valve repair project could be added to the 2021 Road Program so all the roads could be paved at the same time. Manager Creese and Drew Null looked at this and it is possible with the water budget. A motion will need to be added to this evening's agenda.

SOLICITOR'S REPORT

Solicitor Means submitted his written report dated February 8, 2021. There is an additional report item he would like to review in executive session regarding a property condemnation.

Mr. Means introduced his law partner Emily Mueller to report on items she has been reviewing.

Ms. Mueller advised the Board an additional paragraph was added to the standard developer's agreement language for the Calgon Carbon project to address the landscaping concerns expressed by the Board as a condition of plan approval.

Ms. Mueller reviewed the Engineer's letter to the property owner for the Columbia Gas paving project. The letter requests action on the outstanding Stormwater O&M Agreement. Ms. Mueller suggested that if the owner fails to execute the agreement within the required timeframe, her office will follow-up with a letter addressing enforcement.

COMMISSIONER'S COMMITTEE REPORTS

Commissioner Dave Kerr: Public Works- Water and Sewer: Commissioner Kerr reported Public Works has continued to meet all testing requirements for DEP water quality and safety. Public Works met with Drew Null and Stefanik's Contracting to investigate a possible break on the 12-inch water line at Gibson Lane and Grand Avenue. The 16-inch Neville Road water line has been replaced, was charged and flushed, passed all testing requirements and is back in service. Public Works is working with Mr. John to schedule a new 6-inch line tap into the 12" Grand Avenue line. A shut-down will be required and this will impact several industrial customers. Monthly maintenance was performed at both pump stations. A sump pump was replaced at the

Back Channel Station. Pump number 2 was removed from the Main Station and sent out to be rebuilt.

Commissioner Bill Leon: Public Works-Streets and Highways: Commissioner Leon reported roads were salted and plowed as needed. He asked Manager Creese how the salt supply was holding up. Manager Creese advised we started the year with a full bin due to low use last year and the larger capacity for storage in the new bin. The first order for 2021 was placed this week and our supply is adequate for the current forecast.

Commissioner Tracy Phillips: Parks and Recreation: Commissioner Phillips reported the sidewalks have been shoveled and salted around the Township building and Maynerik Park.

Commissioner Jim Brown: Public Safety-(Police, Fire, EMA): Commissioner Brown summarized Chief Hanny's report.

Commissioner Rick Rutter: Finance, Administration and Buildings: Commissioner Rutter referred the Board to the written report.

BILLS:

Motion 1: Motion by Mr. Kerr to accept the bills due and payable February 11, 2021.

Second: Mrs. Phillips

Motion 5/5

TREASURER'S REPORTS:

Motion 2: Motion by Mr. Brown to accept the Treasurer's Report for the month of January 2021.

Second: Mr. Leon

Motion 5/5

MEETING MINUTES

Motion 3: Motion by Mr. Kerr to approve the minutes from the January 7, 2020 Caucus Meeting and the January 14, 2021 Regular Meeting.

Second: Mrs. Phillips

Motion 5/5

ORDINANCES -None

RESOLUTIONS-None

ACTION ITEMS:

Motion 4-Developer's Agreement-Calgon Carbon Equipment Storage Building:

Motion by Mr. Brown to approve the Developer's Agreement between Neville Township and Calgon Carbon Corporation for the Equipment and Assembly Plant Storage Building.

Second: Mr. Leon

Motion 5/5

Motion 5- 2021 Road Paving Program:

Motion by Mr. Kerr to authorize the Township Engineer to prepare and the Township Manager to advertise the 2021 Township Road Paving Project Bid Specifications.

Second: Mrs. Phillips

Motion 5/5

Motion 6-Water Valve Replacement Project:

Motion by Mr. Leon to authorize the Township Engineer to prepare and the Township Manager to advertise the Valve Replacement Project for Grand Avenue at Cottage Avenue and Pershing Street, as presented by Lennon Smith Souleret.

Second: Mrs. Phillips

Motion 5/5

ANNOUNCEMENTS- Chairman Rutter congratulated David Lee on obtaining his DEP Water System Operating Permit.

EXECUTIVE SESSION / ADJOURN:

Chairman Rutter stated the Board will adjourn to an Executive Session for the purpose of discussing the Neville Road 16-inch Waterline Property Condemnation (Legal and Property Negotiations). The Board will not return to a public session or take any further actions this evening.

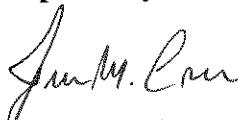
Motion by Mr. Brown to adjourn the meeting to an Executive Session at 7:33 PM.

Second: Mrs. Phillips

All in Favor.

Motion 5/5

Respectfully submitted by,



**Jeanne M. Creese
Township Manager**