

**NEVILLE TOWNSHIP
5050 GRAND AVENUE
NEVILLE ISLAND, PA 15225**

**August 5, 2021
7:00 PM
CAUCUS MEETING**

The August 5, 2021, Caucus Meeting was called to order by Chairman Rutter at 7:05 PM. Due to the COVID-19 Pandemic Emergency, a hybrid meeting was held both virtually and at the Municipal Building.

ROLL CALL:

Officials Present:

Present: Mr. Brown, Mr. Kerr, Mr. Leon, and Mr. Rutter.

Absent: Mrs. Phillips (family event)

Also, Present:

Jeanne Creese, Township Manager

Debra Thomas, Township Clerk

SCHEDULED GUESTS:

None

OLD/NEW BUSINESS:

Planning Commission/Development Applications: Manager Creese reported that the Planning Commission met in July to review one new application from Neville Properties, LLC. They are proposing to construct a Black Diamond Rental facility. Black Diamond Rental is like Sunbelt Rentals but focuses on corporate rentals, including a PennDOT contract for lighting.

The use of a rental facility for sales and service is not defined in the Township Zoning Ordinance. This use is otherwise not defined and neither permitted nor not permitted. The applicant will appear before the Zoning Hearing Board for a special use variance.

The Planning Commission recommended the use. After the Zoning Hearing Board takes action, the matter will return to the Planning Commission in August or September and then appear before the Board of Commissioners.

Zoning Hearing Board Applications: Manager Creese reported an application was received from Black Diamond Rentals..

Manager/Financial Reports: The July 2021 Payroll and Finance Reports were provided to the Board. The Township's annual independent CPA audit of all funds in the calendar year is underway. On-site field work was completed in August and the audit continues remotely.

Ordinance Codification: Manager Creese reported the Township has received the new draft code books and these were distributed to the Board. The advertising and adoption process will now proceed.

ACTION ITEMS: None.

MOTIONS SCHEDULED FOR REGULAR MEETING:

- Annual Elected Officials MS4 Storm Water Training
- Resolution-Police Contract Extension
- Resolution- COG Police Mutual Aid Agreement

EVENTS/REMINDERS:

None

ANY OTHER BUSINESS:

Commissioner Brown said he has an alumni meeting coming up and everyone will be asking why the banners were hung alphabetically.

Commissioner Kerr reminded Commissioner Brown that the Board of Commissioners discussed this at multiple public meetings and approved all aspects of the Banner Program. He is concerned that Commissioner Brown is not communicating correct information to persons with questions about the banners.

Commissioner Brown stated that we did not run our program like other communities.

Commissioner Kerr stated that the Township applied for the required permits from Duquesne Light and installed the banners according to the permit and for the safety of the public. The Township isn't responsible for other communities and cannot comment on who owns those poles, their permits or who installed the banners.

Chairman Rutter reminded Commissioner Brown that he was present during the public meeting discussions when the decisions were made. The Township had to make decisions based on the very limited number of approved poles and the conditions of approval. He had hoped Commissioner Brown would have explained this before the banners were hung to avoid surprised and upset residents.

Chairman Rutter asked the Board opinion on again requiring masks at public meetings and in Township-owned buildings. The CDC had lifted the mask recommendation to include only unvaccinated individuals, but now guidance on the Delta Variant is suggesting all persons should be masked. At this time, local leaders are being asked to make decisions.

The Board agreed for the safety of vulnerable populations, including children under 12 who cannot yet be vaccinated, masks would be required for anyone entering the Municipal Building and attending public meetings.

Public Comments: Chairman Rutter stated the public was advised via advertisement that public comments could be submitted via email or phone. Manager Creese reported to the Board that no public comments or questions were received.

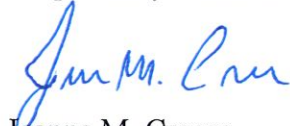
Request to Adjourn:

Motion by Mr. Kerr to adjourn the meeting at 7:20pm.

Second: Mr. Brown

All in Favor.

Respectfully Submitted By:



Jeanne M. Creese
Township Manager